



**PCaBII MONTHLY REPORT TO FMIP MANAGEMENT - September 2011**

OTHER ACTIVITIES APART FROM FINANCIAL REPORTS	ONGOING CHALLENGES OF THE MONTH & WAY FORWARD	
	CHALLENGES	WAY FORWARD
<p>1. Offer support and assisted District Treasurers improve in their role as supervisors.</p> <p>2. On-going support and assistance to FTB trainers to run various financial management trainings, assisting in offering TMC when necessary and monitoring of staff who have attended CBT in FM.</p> <p>3. Facilitated and offered support to Provincial Accountant as scribe to finalise minutes of the second quarter meeting of Provincial Finance Learning Team (PFLT) and distribute it together with the agenda for third quarter meeting in early October 2011.</p> <p>4. Basic ICT training conducted in two pilot provinces and a total of 71 participants/officers from treasury and provincial administration have</p>	<p>1. To see the Provincial Treasurers and Accountants take initiative to organise and attend to their set activities according to a schedule for each week and or month which will assist them in supervising their subordinates to meet deadlines and for them to effectively manage their time to achieving set objectives.</p> <p>2. Lack of supervision and control from District Treasurers affecting the Districts submitting reports on time or meeting deadlines.</p>	<p>1. The need to reintroduce and develop their own Work Books as a management tool to assist them in work organisation and implementing as well as supervision of their subordinates in-order to achieve set work objectives for week and or month such as presiding in meetings with staff and stakeholders; managing timeliness in financial reports and maintaining smooth treasury operations.</p> <p>2. Assisting District Treasurers to organize themselves and their office. Regular monitoring of staff and checking their work and progress. Introducing the DTs to effective supervising techniques by introducing email communication to them.</p>

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<p>under gone this trainings.</p> <p>5. OJT for district treasures in ENB to complete their 2011 3<sup>rd</sup> quarter finance executive brief for presentation to their respective district administrators. They will be using this report to guide and influence the way forward during October 2011 3<sup>rd</sup> quarter budget review</p> <p>6. Various OJT workshops are conducted in some provinces on other areas of financial management such as Claim Examination, Procurement and the Asset Management etc.</p> <p>7. Attending to various meeting in the provinces among stakeholders and also with delegations from Waigani etc.</p>	<p>3. Staff continues to lack basic computer knowledge to effective carryout their allocated tasks.</p> <p>4.The ongoing and increased demand for IT trainings does not end as a result of staff changes and changes to responsibilities that is beyond PCABs control</p>	<p>3. IT Training will be an ongoing at the Districts. Now conducting trainings in all Districts while PCaB Management negotiates with all provincial administrations to organise one their staff/personnel to provide ongoing training using the project's facility.</p> <p>4. Refer above comments</p>

**ADDITIONAL COMMENTS**

- The Chief Technical Specialist has commenced his first trip out of Port Moresby to East New Britain Province on the 18<sup>th</sup> – 21<sup>st</sup> Sept 2011 as part of his monitoring and evaluation. He will be traveling to the other pilot provinces in October.

