

## Provincial Capacity Building Project Phase II Audit for the year ended 31 December 2010 United Nations Development Programme

Management Letter

30 May 2011

## May 2011

This report contains 17 pages

MANAGEMENT LETTER - RESPONSE FROM MANAGEMENT 1 JUNE 2011 FMIP and UNDP - Amended © 2006 KPMG. RPMG, a partnership under the laws of Papua New Guinea and a member firm of the KPMG network of independent member firms affiliated with KPMG International, a Swiss cooperative. All rights reserved.



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## Fixed Assets

Categorization of Risk Severity: Low

Categorization of possible causes of Audit Findings: Guidance

### Observation

## **Motor Vehicles**

Department of Finance or Financial Management Improvement Programme (FMIP). The vehicle, Rego No. LAV 625, was registered under Provincial Capacity Building, Goroka. in the name of Morobe Provincial Treasury. We noted nine motor vehicles are owned where the vehicle allocated to Lae was registered Other vehicles were either registered under

# Destroyed and stolen assets on register

in the fixed assets register. K33,736.68, totaling K37,471.68. These items are clearly identified as destroyed or stolen We noted a number of destroyed and stolen assets were listed on the assets register as available with their values. A total value of assets destroyed is K3,735 and stolen is

# **Assets in Provincial Centers**

and accuracy of registration on the assets register although we noted their registrations on the assets register. This coupled with assets purchased in late 2006 - 2008 on the register where we are not sure whether they still exist. We were unable to confirm status of assets located in the six provinces as to their existence

### Implication

## Motor vehicles

Project. claims are made if ownership could not be confirmed per the registration papers to the PCaB Insurance claims on motor vehicles may not be effective in the event accidents occur and This may render the Project liable to suffer losses and held liable for third party

# Destroyed and stolen assets on register

- The non removal of destroyed and stolen assets have increased the total assets by K37,471.68 to K1,306,915.57 and therefore need to be amended accordingly.
- the accuracy of the assets register updated on the register as to their physical existence and their values. This would not reflect Assets in the provincial centers maybe abused and stolen if not closely monitored and



# Assets in Provincial Centers

Assets in the provincial centers maybe abused and stolen if not closely monitored and updated on the register as to their physical existence and their values. This would not reflect the accuracy of the assets register.

## Recommendation

## Motor vehicles

Project Capacity Building Project Phase II. All motor vehicles should be registered under one name preferable under FMIP or the

# Destroyed and stolen assets on register

- The destroyed and stolen assets should be removed from the register after approval has been granted by the appropriate personnel. This would result in the total assets value reduced by K37,471.68.
- their existence and updating of the asset register. Following the inspection the assets can be We recommend for a physical inspection of the assets in the provincial centers to confirm including the respective districts where assets maybe located. closely managed on half-yearly basis by an update from each of the provincial centers

# **Assets in Provincial Centers**

to the Project Office provided the cost is minimal compared to someone from the Project We recommend for physical inspection of the assets in the provincial centers to confirm Office doing it. half yearly inspection of the assets at the respective provincial centers and provide a report their existence and updating of the asset register. This inspection can be done half yearly or If possible engage some independent companies or individuals to do quarterly /



## Management Response

# 1. Project Office Response

Agreed.

# 2. UNDP Country Office Comments

Recommendations are noted. UNDP in consultation with FMIP, will look into the possibility of including independent companies or individuals to do quarterly inspection of the assets at the respective provincial centers, bearing budget and practicability implications.



# N Salaries and accommodation allowances paid not subject to

Categorization of Risk Severity: Medium

Categorization of possible causes of Audit Findings: Guidelines and Guidance

### Observation

We noted that the salaries and housing allowances have been paid without deduction of any

since its inception. We have been informed that the Project has not been deducting any taxes on salaries and wages

### **Implication**

The Project should be registering for tax and deduct taxes on salaries accommodation allowances paid to staff. and wages and

## Recommendation

paid to the Internal Revenue Commission. The project should calculate the taxes owing on the salaries paid to date and ensure that this is

deducting tax thereon. The project should ask for variation forms to be completed in respect of the Project Staff for their accommodation allowances and lodge them with the IRC and obtain exemption from



## Management Response

## 1. Project Office Response

Not agreed at the moment, but this action will be taken if necessary.

entirely to the project and not dissipated to taxation. and Immunities) Act 1977. This enabling legislation ensures that donor funds are directed taxation position is one of being exempt, as provided for under the Aid Status (Privileges It is understood, as has been the understanding since the inception of the project, that the

donors (UNDP and AusAID) will confirm this. It is understood that the initial agreement between the state of PNG and the relevant

Monitoring has carriage of the financial relationship between donors and the project. confirmed that this is their understanding. The Department of National Planning & Representatives of the Department of National Planning & Monitoring have also

section 2(2) of the Aid Status (Privileges and Immunities) Act 1977. The project is currently arranging to get access to the Ministerial approval needed under

# 2. UNDP Country Office Comments

Recommendation is noted, however UNDP agrees with response provided by project



# do not have GST numbers (not proper invoices) GST charged by suppliers and paid on invoices when invoices

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Categorization of Risk Severity: Low

Categorization of possible causes of Audit Findings: Human Error

## Observation

may not have been registered for GST. In the samples selected for testing, we noted among to the requirements of invoice as required as per the Goods and Services Act. others, the following invoices did not have GST numbers quoted but only invoice numbers and were paid on invoices which did not contain the GST registrations numbers and did not conform therefore not valid for claiming GST on the total amounts payable. We noted a number of payments made to suppliers included Goods and Services Tax (GST) These suppliers

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1	0 750 00	750.00	7 500 00	conco	No 1 Him Con	36/11/2010:
invoice					Supplies	No. 101105
Original	5,362.94	487.54	4,875.40	00744	CE Office	08/11/10: <b>Inv</b>
invoice					Supplies	No. 101103
Original	7,354.16	668.56	6,685.60	00729	CE Office	08/11/10: Inv
Inv, letter						inv number
Proforma	13,860.00	1,260.00	12,600.00	00698	Ribito Units	21/10/10: No
					Girls V. Resort	
invoice				4	Ltd t/a March	No. 0500
Original	47,718.00	4,338.00	43,380.00	00069	Kiesere Ranuna	14/10/10:Inv
Invoice.				2		No. 0401518B
Proforma	9,823.00	893.00	8,930.00	00069	Lamana Hotel	15/10/10: Inv
	(A)	(A)	(A)			
	Amount	<b>A</b>	Ì	140.		Ivumber
Comments	Paid	GST	Amount	Chq	Supplier	date /

### **Implication**

Without thorough review of the invoices, the Project Office may pay monies which they should not have paid in regards to the GST claimed on the invoices where the suppliers are not entitled registered for GST and should not be able to claim GST as such on the invoices.



## Recommendation

- ensure GST numbers are quoted on all invoices before payment is processed inclusive of We recommend for a thorough check of each and every invoice to the Project Office to
- obtain repayment of the GST portion incorrectly paid. the GST number for payment if the supplier is registered for GST. If the supplier is not registered for GST we recommend for the Project Office to liaise with the supplier and In instances where GST has been charged with no GST numbers quoted on the invoices the Project Office should liaise with the appropriate supplier and get the correct invoice bearing

## Management Response

# Recommendations are noted. 1. Project Office Response **UNDP** Country Office Comments



### 4 invoices, or faxed invoices Processing of payments based 0n quotations, proforma

Categorization of Risk Severity: Low

Categorization of possible causes of Audit Findings: Guidelines

## Observation

have sighted include: which in some instances have been received by fax. Among the invoices in these categories we We noted a number of payments made were based on either proforma invoices or quotations

- an amount of K17,028 paid to Vavagil Guest House Limited, cheque no. 554 dated 12 July 2010 which is a proforma/quotation (numbers: 1948 and 1953) – Location: Kokopo
- an amount of K22,737 paid to Daltron Electronics Limited, cheque no. 402 dated 5 March and 276488-0) - Location: Port Moresby 2010 for two separate proforma invoices dated 3 May 2010 (numbers: Quote ref: 276489-0,
- a faxed invoice (no. 11532) Location: Alotau an amount of K2,520 paid to Masurina Lodge, cheque no.427 dated 12 April 2010 which is
- an amount of K4,681.60 paid to Pacific Star Limited, cheque no. 397 dated 2 March 2010 is a faxed invoice (no. 11532) - Location: Port Moresby

invoices as well as set out in the schedule. Three of the sample invoices tested and referred to under clause 4 above were proforma

invoice would be issued are sold upon presentation of cheques or payments and not on credit basis where an original We have been advised most companies would not issue original invoices as goods and services

at the Project Office by mail. That is the reason why faxed invoices have been received and paid from the suppliers at the Provincial Centers where the invoices would take some days to arrive to the suppliers at the respective Provincial Centers. hire in the Provincial Centers, it would not be possible to wait to receive the original invoices We have also been advised that because of the urgency in arranging accommodation and vehicle

of being implemented which has strong controls to capture any duplication payments or any inappropriate actions. We have also been advised that a new Government Accounting System (FMS) is in the process

mainly to avoid the implications noted below. While we note these reasons as genuine we consider a proper procedure should be followed



## **Implication**

- the process to the Project Office although we have not sighted any duplication of payments Duplication of payments would occur in the event where original invoices are sent later in during our review.
- Theft may occur by those who are aware of the process by colluding with staff in getting processed an original invoice where payment has already been made.

## Recommendation

- certified by appropriate project officers on receipt that payments have been made on upfront payment then prior arrangement must be made with the management of all appropriate suppliers for them to issue original invoices after the payment. This should be on an Original Invoice. If the suppliers refuse to issue original invoices as they prefer All goods and services purchased in Port Moresby and within its vicinity must only be paid proforma or copies of invoices.
- observation No. 8 in the prior year audit review points which has not implemented. senior management staff and confirm the current invoice as to whether it has been paid or not which should be approved for payment if not paid. That was the recommendation under ensure it has not been paid. Forward the reviewed ledger with comments to the responsible paid. Every new invoice received must be updated on the Ledger and cross checked to Suppliers Control Ledger must be maintained for each supplier for all invoices received and



## Management Response

# 1. Project Office Response

### Agreed.

contemporary accounting and reporting system. Integrated Financial Management System (the IFMS), which is a full functional But note the Project accounts and records after 2010 have been transferred to the

progressively replace PGAS. The IFMS is the Government's approved accounting and reporting system and will

ledger would have needed to be maintained external to the PGAS Cashbook. The IFMS functionality includes a supplier control ledger, unlike PGAS, where such a

# 2. UNDP Country Office Comments

the issues raised should be addressed. Recommendations are noted. UNDP notes that in 2011 with the implementation of IFMS



# U Processing of payments based on statement of accounts

Categorization of Risk Severity: Low

Categorization of possible causes of Audit Findings: Human Error

## Observation

provided to us. 2010 were not attached to a statement of account dated 31 March 2010 nor have these been We noted a payment to Travel Services for K24,091.40 by cheque no. 000566 dated 10 June 2010 included invoices for January 2010 to a value of K6,990.20. These invoices for January

It appears that the payment made to Travel Services was based on the statement provided by the supplier particularly the portion of the amount for January for K6,990.20.

### **Implication**

could result in duplication of payments. Every payment to be paid should be matched to invoices and not by statement of account as it

## Recommendation

not primarily for processing payments in the absence of valid invoices. statement of accounts. The statement of account should be used as a basis for reconciliation and We recommend all payments should be paid by matching payments to invoices and not by

## Management Response

1. Project Office Response

Agreed.

2. UNDP Country Office Comments

Recommendation is noted.



# and not on actual acquitted amounts the FACE forms based on allocations on the work programme Amounts transferred to Provincial Centers were processed in

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Categorization of Risk Severity: Low

Categorization of possible causes of Audit Findings: Guidelines

### Observation

the work programme as outlined in the "Requisition for Expenditure" form 3 and not based on the actual acquitted amounts by the Provincial Centers (both Provincial Support Advisors and to the funds transferred to the Provincial Centers were based on the estimates of the figures in the District Level Support Advisors) We noted that the amounts processed in the FACE forms (quarterly reports to UNDP) in regards

### **Implication**

The exact areas of expenditure by the Provincial Centers per the actual amounts acquitted are not appropriately reported in the FACE forms.

expenditure areas have actually been used in line with the allocations Therefore it would be difficult to confirm as to whether the funds allocated for various

achieve the overall work plan budgetary allocations. There could be areas where funds may be over spent or under spent and therefore may not

## Recommendation

- estimated allocation figures in form 3. strictly based on the actual acquitted amounts by the Provincial Centers and not based on the We recommend for the Project Office to process their quarterly reports in the FACE forms
- acquittals as this will affect the completion and submission of the FACE forms to UNDP Level Support Advisors and ensure timely completion and submission of their quarterly The Project Office must closely liaise with the Provincial Support Advisors and the District



## Management Response

# 1. Project Office Response

Not agreed.

where most costs and funding is for items that are certain – fuel, travel, accommodation. The transfer of funds to Provincial sites is done on the basis of a fully costed work plan,

certainly not material. Any amount not spent at the end of a quarter will be and is minimal in amount, and

It is proposed to continue to provide funding on the basis of costed work plans.

report is not materially incorrect. based advisers to provide quarterly details on any unspent funds to ensure the FACE However, to respond to the Audit concern in this area, it is planned to require Provincial

# 2. UNDP Country Office Comments

Recommendation is noted, however UNDP agrees with response provided by project



# Delay in processing of transactions into PGAS

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Categorization of Risk Severity: Low

Categorization of possible causes of Audit Findings: Human Error

## Observation

and fund transfers carried out by the project and this has resulted in the variances between exception of December 2010. to the bank statements at the end of the month. Similarly the PGAS is also updated with the Quickbooks balances and PGAS balances at the end of the month for all the months with the We noted that the PGAS is not being updated on a daily basis for the electronic transactions PGAS cheques on a daily basis and reconciled to the bank statements at the end of the month. We noted that the transactions have been updated on a daily basis in Quickbooks and reconciled

We also note this issue was raised in the last audit review points under observation number 6

and have been effectively implemented commencing January 2011. We note also that a government new accounting software has been launched in December 2010

### Implication

budgets for such expenditure. management may end up authorising expenditure where there may not been any available to the bank Statements properly. Processing of cheques in PGAS the transactions should be processed in time and reconciled In the absence of such timely processing, the project

## Recommendation

- processed in Quickbooks. We recommend for the Project Office to supply promptly details of staff salaries and transfers on a daily basis to be processed on the PGAS at the same time as they are
- immediately for processing in Quickbooks. We also recommend for any deposits or payments made through PGAS to be provided
- Any direct payments including bank fees and cancelled cheques and direct deposits should be identified promptly and processed accordingly same time in Quickbooks and PGAS



## Management Response

# 1. Project Office Response

Agreed.

The Project now uses the IFMS.

approved Cash Fund Authority in the Trust. The IFMS has funds checking, i.e. not even a requisition can be raised unless there is an

It is impossible to overdraw the Trust Cash Book in IFMS.

processed and approved in the IFMS. No transfers from the Bank account will be undertaken until the transaction is first

Since the IFMS is a full functional accounting and reporting system, Quick Books is now unnecessary as a reporting tool and it will be phased out during 2011, with the approval of SEP.

# 2. UNDP Country Office Comments

Quick Books based on the implementation of IFMS. Recommendations are noted. UNDP will work with project office to phase out use of.



### **United Nations Development Programme**

### Provincial Capacity Building Project Phase II - 31 December 2010

### Update on prior year audit observations and recommendations

Our findings on the Status of the prior year audit observations and recommendations are as detailed in the schedule below in reference to the corresponding Observation Number:

Ref: Obs No	Status	Our comments
1	Implemented	Confirmed with UNDP adjustment for the 4 <sup>th</sup> Quarter expenditure has been made in the subsequent year. Staff have taken action in submitting quarterly FACE forms to UNDP in time for 2010.
2	Implemented	We noted actions have been taken for improvement. In some instances only one supplier of the nature of goods or services required was available, therefore it was noted in internal memorandums explaining reasons why quotations not applicable under those circumstances.
3	Implemented	Excess payment made for over subscriptions of mobile telephones have been refunded to the Project office. The number of over subscriptions have been reduced to 20 handsets.
4	Implemented	Documentations completed before approving payments, we noted there were minutes or memorandums done to the senior management for approval of the expenditure requisitions supported by invoices and quotations. We have confirmed other evidence to demonstrate receipt of goods and services for example staff allowance acquittals and boarding passes have been filed separately in the filing cabinets.
		Use of quotations or pro forma invoices to some degree acceptable as companies would not issue normal invoices as in the case of trading under credit basis, in this case they require cash payments. (Refer 2010 Management Letter Issue 4)



5	Implemented	With the exception of three payments processed in January / February 2010 through the Kundu Pei (which were made prior to the issue of the 2009 audit report), we noted the only payments made through the Kundu Pei were in regards to staff salary and wages and transfers to the Provincial Treasury bank accounts. Payments to suppliers were made using the PGAS cheques. Later during the year, the recommendation was fully implemented.
6	In progress	Refer our separate Management Letter item 8 for further information.
7	Implemented	The Project Office have taken action in rectifying the problem identified.
8	Implemented	Confirmed duplicated payments to Niewset Marine Autoports (M. Pontio) for K2,500 and JSK Holdings for K2,750 have been recovered and banked into PCaB account held with BSP (account no. 1001035244) on 6 December 2010.
		Based on the sample tests we have conducted, no photocopied invoices have been noted as used for payment in 2010. We have enquired with the responsible Project staff and have confirmed same. However in some payments we noted faxed invoices were used. These were mainly invoices that were faxed from centres outside of Port Moresby. As the payments were required upfront, cheques needed to be raised before accommodation or goods and services secured from centres outside of Port Moresby and therefore the Project Management have made decisions to make payments based on those invoices as waiting to receive original invoices would delay where they were attending workshops and trainings in those centres within limited time frame.
		The Project Office does not operate on credit basis except for the account held with Travel Services. The original invoices would come in later when they need to raise the cheque payments now for immediate purchase of goods and services. That is the reason why in some instance faxed invoices were paid.
		Having regard to the above, the senior management have advised that the new accounting system (IFMS) would capture all process of accounting and therefore this issue will be resolved.
9	Partially implemented	Have confirmed with the National Programme Manager that that particular staff has not acquitted funds advanced to him despite numerous requests have been made. Recovery action yet to be taken. NPC has confirmed that since that incident strict guidelines were put in place in regards to advances.



10	Partially implemented	We noted the acquittals by Provinces were presented in different formats. A standard reporting template has been developed by the Project Office but yet to be fully implemented. We noted the other recommendations raised have been fully implemented.
11 - 14	Partially implemented	Refer our Management Letter item 1 for further information.
15	Implemented	The assets purchased in 2009, supposed to be belonging to the Provinces have been distributed to respective provinces. Noted none of the assets purchased during the year were held and not utilised or distributed to the Provinces.



KPMG Chartered Accountants Level 3, Credit House Cuthbertson Street Port Moresby

P.O. Box 507 Port Moresby Papua New Guinea Telephone: +675 321 2022 Fax: +675 321 2780

Fax: +675 321 2780 e-Mail: kpmgpng@kpmg.com.pq

Independent Auditors Report to the United Nations Development Programme in respect of the Combined Delivery Report of the Provincial Capacity Building Project Phase II – (Project ID: 00059940) for the year ended 31 December 2010

#### Scope

We have audited the accompanying Combined Delivery Report (CDR) for the year ended 31 December 2010 in respect of the Provincial Capacity Building Project Phase II (PCaB II) project activities.

This report is made solely to the United Nations Development Program (UNDP), in accordance with our audit contract signed on the 15<sup>th</sup> April 2011. Our audit work has been undertaken so that we might state to UNDP those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the UNDP as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Basis of preparation of CDR**

This Project is funded by UNDP and AUSAID who provides cost sharing for the Project.

The Department of Finance (DoF) is the executing agency entrusted with the task of implementing the Project.

DoF provides quarterly financial reports, Funding Authorisation and Certification of Expenditure (FACE) Reports (FR), that summarize the financial transactions within the budget lines provided by UNDP. These quarterly financial reports are in turn input into the ATLAS Computer System by UNDP to generate the CDR which is denominated in US dollars while the quarterly FACE Reports are denominated in Kina.

The FR contain the total expenditure of the Project whilst the amounts entered in the ATLAS system only pertains to the amounts provided by UNDP. In arriving at the amounts provided by UNDP in the CDR, the reference is made to the funds request made by DoF in relation to the monies spent. The actual monies spent is compared against the request made and in cases where the monies spent exceed the request made, the amounts of request made is entered into the Atlas System. In cases where the monies spent are lower than the request made, the amounts spent are



entered into the Atlas System. Thus the amounts spent by the Project cannot be identified to the amounts included in the Atlas system on an individual basis.

Individual transactions under a project activity can be executed either under the local currency of Papua New Guinea "Kina" or under foreign currency including United States Dollars (USD) depending upon the nature and circumstance of individual transactions. Under the UNDP policy CDR is generated using USD as the reporting currency. Consequently transactions undertaken in the local currency Kina are converted into USD based on the 2010 monthly UN Operational Rates prescribed for Papua New Guinea Country Office, on the date of the transactions.

It is the responsibility of the executing agency to select appropriate budget lines for the individual transactions.

CDR is prepared on a cash disbursements basis in conformity with UNDP requirements.

### Respective responsibilities of the UNDP and auditors

UNDP Country Office and its senior management along with the executing agency, DoF are responsible for the preparation and presentation of the CDR and the information it contains. Our responsibility is to perform an audit of CDR in order to express an opinion on them to UNDP.

#### Basis of opinion

Our audit has been planned and performed in accordance with International Standards of Auditing to provide a reasonable level of assurance as to whether the CDR is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts in the CDR. These procedures have been undertaken to form an opinion whether, in all material respects, the CDR is consistent with activities of the PCaB Project and presented fairly in accordance with UNDP requirements so as to present a view of the PCaB Project which is consistent with our understanding of its operations. We believe that our audit provides a reasonable basis for our opinion.

We are not required to consider whether the UNDP's / DoF's internal control procedures cover all risks and controls nor do we form an opinion on the effectiveness of the UNDP's /DoF's corporate governance procedures or its risk and control procedures.

#### **Qualification Matters**

### 1) Audit Procedures in respect of Completeness of information captured by the CDR

In performing the audit KPMG has limited its work on reviewing and analysing transactions as captured and reported in the CDR. KPMG has not performed any procedures nor was it intended to be performed within the scope of this engagement, to satisfy ourselves on whether all transactions that ought to have been charged under this project have been so charged and reflected in the CDR.



The Project audit is limited to receipt and disbursement of Project funds as per the project budget, as captured by the quarterly FRs and CDR.

### 2) Transactions outside the Scope of the Audit

The following transactions have been included in the CDR which are outside the scope of our audit.

- a) BL 76120 Unrealized Loss USD 12,841.19 (Fund 04000)
- b) BL 76130 Unrealized Gain USD 13,068.82 (Fund 04000)
- c) BL 76120 Unrealized Loss USD 21,415.99 (Fund 30000)
- d) BL 76130 Unrealized Gain USD 21,147.47 (Fund 30000)
- e) BL 76135 Realized Gain USD 14,773.10 (Fund 30000)
- f) BL 75115 Facilities & Administration Services USD 65,021.00 (Fund 30000)

We have been advised by the UNDP Country Office that these line items are automatically generated by the ATLAS system. When an advance is disbursed to the project it appears as an encumbrance in the ATLAS system. Only when the FR is received at the end of quarter this encumbrance is actually turned into an expense and recorded accordingly. Since the USD equivalent to the PGK disbursement many change between disbursement of the advance and recording of the PGK expenses the exchange rate losses or gains are then recorded by being automatically charged/credited to the respective lines.

In addition expenditures amounting to USD 457,445.15 (K 1,198,506.28) has been entered into the CDR which are not reflected in the QFR. The specific budget lines into which this amount has been included in the CDR within the Fund 30000 Program Sharing Costs are as follows:

Activity Number	Fund Number	Budget Line Number	Amount in PGK	Amount in USD
1	30000	71405	47,008.34	17,942.11
1	30000	71610	30,943.70	11,810.57
1	30000	75705	199,614.62	76,188.79
1	30000	72205	11,414.90	4,356.83



Activity Number	Fund Number	Budget Line Number	Amount in PGK	Amount in USD
1	30000	72405	15,515.82	5,922.07
1	30000	74525	10,525.51	4,017.37
2	30000	71405	269,400.01	102,824.43
2	30000	73105	42,960.00	16,396.95
2	30000	71610	6,969.60	2,660.15
2	30000	75705	129,503.50	49,428.82
2	30000	72205	8,965.00	3,421.76
2	30000	74525	7,110.84	2,714.06
3	30000	71405	61,058.34	23,304.71
3	30000	73105	2,500.00	954.20
3	30000	71610	23,670.10	9,034.39
3	30000	72805	35,818.31	13,671.11
4	04000	71405	23,916.67	9,128.50
4	30000	75705	72,031.30	27,492.86
4	30000	71610	188,252.08	71,851.94
4	30000	72205	5,127.62	1,957.11
4	30000	74505	6,200.00	2,366.41
		TOTAL	1,198,506.25	457,445.14

UNDP Country Office has advised that these transactions represent project activities carried out in last quarter of 2009 but was not included in the 2009 CDR as the FR came in late. As the activities were carried out during 2009 these do not form part of our scope of work and as such no audit work has been performed by us on these balances.



We have been further advised by the UNDP Country Office that these are outside the scope of our audit. Therefore we have not performed any audit procedures in respect of these line items.

### 3) Transactions included in UNDP Disbursements

The following transactions have been included in the CDR under the UNDP disbursements whereas in fact these are the fourth quarter of 2010 expenses incurred by the project and should have been included in the Government Disbursement column.

Fund Number	Budget Line Number	Amount in PGK	Amount in USD
30000	71405	510,517.07	203,393.25
30000	71610	162,431.90	64,713.91
30000	72505	12,005.15	4,782.93
30000	73405	15,566.21	6,201.68
30000	74230	20,585.77	8,201.50
30000	74525	7,669.07	3,055.40
30000	73105	83,293.40	33,184.63
30000	71615	28,722.20	11,443.11
30000	75709	199,647.38	79,540.79
30000	71620	1,776.00	707.57
	TOTAL	1,042,214.15	415,224.79

### 4) Basis of preparation of OFR

We note that the QFR was prepared based on expenditures requested from the provincial centres and not based on the actual expenses incurred by them. As a result, the QFR is incorrect is respect of monies advanced but yet to be spent by the provincial centres.



### Lack of deduction of taxes on salaries and wages paid by PCAB Project

We note that the project has not been deducting any taxes on the salaries and wages paid inclusive of accommodation allowances to project staff. We have been informed by the project that the Project staff have Designated Aid Status and also the initial project agreement provides for tax not to be deducted. We have not been provided with the initial agreement that provides for the above nor the approval from the Minister for the Designated Aid Status.

### **Audit Opinion**

In our opinion except for matters discussed in the qualification paragraphs, the accompanying CDR gives a true and fair view of the cash expenditures of the project for the year ended 31<sup>st</sup> December 2010, in accordance with UNDP accounting requirements.

DATED at Port Moresby this 31st day of May 2011

KPMG

Chartered Accountants

Raghunathan Muralidharan

Partner

Registered under the Accountants Act 1996

# Combined Delivery Report With Encumbrance

UN DP UN Development Programme Report ID: ungi143a

Selection Criteria:

Business Unit: PNG10
Period: Jan-Dec (2010)
Selected Award Id: 00049258
Selected Fund Code: 04000,30000

Page 1 of 1 Run Time: 15-04-2011 06:04:01

r. Award Id. 1000/8258 Provincial Risming and Manage. Project 1. 1000/8259 Ricknicial Capacity Belluting P.	Manage Ima P Govt Disb	Period: Impi Partner Location: UNDP Dish	Jar. Dec (2010) 02509 National Eve Papple New Guinea	Execution Incl	
Fund: 04000 (TRAC /lines 111 and 11 2)		<b>a</b>	Salata	Encumbrance	Total Exp
71210 - Intl Consultants-Sht Term-Supp 71405 - Service Contracts-Individuals	0.00	7,172.50	0.00	000	7 479 60
72405 - Acquisition of Communic Equip	9,128.50	8,958.71	00:00	0.00	18,087.21
76120 - Unrealized Loss	0.00	12.841.19	0.00	0.00	- 284.38
/ 6130 - Unrealized Gain	00.00	- 13,068.82	0.00	0.00	12,841.19
Total for Fund 04000	9 128 KG	40.00			- 13,068.82
	6:04.6	13,619,20	0.00	0.00	24,747.70
Fund: 30000 (Programme Cost Sharing)					
63535 - Contribution to Security	0	360.06	•		
	0.00	16.03	0.00	0.00	269.96
7110 - Salaries - ALD	00.0	3,939.87	0.00	00.0	16.03
71115 - Contrito It Staff Page E4. N.D.	0.00	121.00	0.00	0.00	3,939.87
71130 - Mission Allowance - ALD	00:0	1,074.94	00'0	0.00	1.074.94
71135 - Appoint/Sep Cost Incl TrvI-ALD	0.00	5/3.96 2 178 11	0.00	0.00	573.96
71160 - Other Personnel costs ALD(A&T)	0.00	2,809.03	0.0	0.00	2,178.11
71610 - Travel Tickets, 1000	430,552.38	203,393.25	0.00	0.0	2,809.03
71615 - Daily Subsistence Allow-inti	158,463.77	64,713.91	00:0	0.00	223.177.68
	0.00	707.57	0.00	0.00	11,443.11
72205 - Office Machinery	9,735.70	0.00	0.0	0.00	707.57
72505 - Stationery & other Office Sur-	5,922.07	00:0	0.00	0.00	9,735.70
72510 - Publications	4,937.29	4,782.93	00.0	0.00	9.720.22
72805 - Acquis of Computer Hardware	13,671,11	0.00	0.00	0.00	3,323.48
73105 - Rent	70,871.18	33.184.64	00.00	0.00	13,671.11
73410 - Maint Oner of Transport Feel	10,321.76	6,201.68	0.00	0000	104,055.82
74205 - Audio Visual Productions	3,405.02	0.00	00.00	0.00	3.405.02
J 74225 - Other Media Costs	7.452.47	8.0	0.00	00'0	6,297.71
74230	00.0	8,201,50	0.00	0.00	7,452.47
74525 - Studen	4,351.15	0.00	0000	00.0	8,201.50
75115 - Facilities & Admin - CH & Ind	6,731.43	3,055.40	0.00	000	9 786 83
	248.530.32	65,021.00 0.00	0.00	00:0	65,021.00
75709 - Learning - training of counter	0.00	79.540 79	0.00	0.00	248,530.32
75/10 - Participation of counterparts	29,348.85	0.00	8.0	000	79,540.79
76130 - Unrealized Cain	0.00	21,415.99	0.00	000	29,348.85
	00.0	-21,147.47	0.00	0.00	-21 147 47
	0.00	- 14,773.10	0.00	00.0	- 14,773.10
otal for Fund 30000	1,013,915.69	476,724.10	0.00	0.00	1,490,639.79
to be a fact that the second s					
ora for righert : 00059940	1,023,044.19	492,343.30	0.00	00:00	1,515,387.49

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MANAGER, FMIP, DOP. of France NATIONAL PROJECT

Papua New Guinea KPMG

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KPMG Chartered Accountants Level 3, Credit House Cuthbertson Street Port Moresby

P.O. Box 507 Port Moresby Papua New Guinea Telephone: +675 321 2022 Fax: +675 321 2780

e-Mail: kpmgpng@kpmg.com.pg

### Independent Auditors Report to the United Nations Development Programme in respect of the Statement of Cash Position of the Provincial Capacity Building Project Phase II – (Project ID: 00059940) for the year ended 31 December 2010

#### **Scope**

We have audited the accompanying Statement of Cash Position (the statement) for the year ended 31 December 2010 in respect of the Provincial Capacity Building Project (PCaB).

This report is made solely to the United Nations Development Program (UNDP), in accordance with our audit contract signed on the 15<sup>th</sup> April 2011. Our audit work has been undertaken so that we might state to UNDP those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the UNDP as a body, for our audit work, for this report, or for the opinions we have formed.

#### Basis of preparation of the Statement of cash position

This Project is funded by UNDP and AUSAID who provides cost sharing for PCaB.

The Department of Finance (DoF) is the executing agency entrusted with the task of implementing the Project and maintains the details of the transactions incurred by PCaB. All cash balances are held in the local currency of Papua New Guinea Kina (K)

#### Respective responsibilities of the UNDP and auditors

DoF is responsible for the preparation and presentation of the statement and the information it contains. Our responsibility is to perform an audit of statement in order to express an opinion on them to UNDP.

### **Basis of opinion**

Our audit has been planned and performed in accordance with International Standards on Auditing to provide a reasonable level of assurance as to whether the statement is free of material misstatement. Our procedures included examination, on a test basis, of evidence



supporting the amounts and disclosures in the statement. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the statement. We believe that our audit provides a reasonable basis for our opinion.

This report is based on the audit procedures performed by us as part of the audit of the Combined Delivery Report (CDR) for the year ended 31<sup>st</sup> December 2010 of PCaB. Therefore this report has to be read in conjunction with our audit opinion on the CDR of PCaB issued by us dated 31<sup>st</sup> May 2011.

The Quarterly Financial Reports (QFR) was prepared by DoF on the basis of the Quickbooks reports that were used for the Cash Book during 2010. The Statement of Cash Position provided to us for audit consequently reflects the transactions for 2010 as contained in the Quickbooks.

We are not required to consider whether the UNDP's / DoF's internal control procedures cover all risks and controls nor do we form an opinion on the effectiveness of the UNDP's / DoF's corporate governance procedures or its risk and control procedures.

### Bank Balance as per Statement of Cash Position

The closing balance of bank of K286,466.04 as represented in Statement of Cash Position is the balance as per the Bank as of 31 December 2010 and does not take into account unpresented cheques of K42,333.35.

#### **Audit Opinion**

In our opinion except for the matters mentioned in the above paragraph the accompanying Statement of Cash Position presents fairly in all material respects the movements in the bank account of PCaB and the closing balance of the bank account as at 31<sup>st</sup> December 2010 as per the Quickbooks balance of K 244,132.69 in accordance with UNDP requirements.

DATED at Port Moresby this 31st day of May 2011

KPMG

**Chartered Accountants** 

Raghunathan Muralidharan

Partner

Registered under the Accountants Act 1996

# Statement of Cash Position as of 31 December 2010

Project title: Provincial Capacity and Building Award ID: Project ID: 00059940 Period covered: 2010 Country office: UNDP Papua New Guinea

ing 2010 2 sr refunds) 1, 1, 1, 1, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4,		Amount	_
JNDP during 2010 2, 6 & supplier refunds) 1, 16 - FMIP) 1, 1, 18) for 2010 4, 2010 4, 2010 4, 3 anted by:		Local currency	_
ing 2010 2, 1, 1, 10 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4,	pening Fund Balance		
ing 2010 2, 1, 1, 10 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4, 4,	Cash in hand		
ing 2010 2, 1, 1, 1, 4, 4, 4,	Bank	231,960.56	
ing 2010 sr refunds)	Sub Total	231,960.56	
ing 2010 sr refunds)			
10 4,6	dvance Received from UNDP during 2010	2,559,955.42	_
0	other deposits (w'shop & supplier refunds)	17,250.35	_
ite offs Funds Available (A+B) for 2010 ents/Expenditure for 2010 ange Gain/(Loss)  ng Fund Balance (C-D) ng Balance represented by: sh in hand nk	(GoPNG - FMIP)	1,775,000.00	
9	write offs	47,642.15	
	otal Funds Available (A+B) for 2010	4,631,808.48	Ц.,
			_
	ayments/Expenditure for 2010	4,387,675.79	Щ.
			_
	change Gain/(Loss)	AN AN	
	losing Fund Balance (C-D)	244.132.69	١
			Т.
	osing Balance represented by:		_i_
٦١/	Cash in hand	,	<u>L.                                    </u>
	Bank	286,466.04	-
	ıtai	286,466.04	<u> </u>

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Amount	\$SN			•					-			•			
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dasing cbk 31.12.2009 c/fwd

closing cbk 31.12.2010

petty cash dosing bank bal 31,12,2010

Signed by: signature
Name: Epy GALE'LE
Title: National Project Manager
Date:  $\chi C/E/II$ 

Signed by: signature
Name: Son EKEPRN
Title: National Project Director
Date: AC | CS | 2011

Certified by: signature Name: Title: Senior Partner Name of the Audit Firm: Date:



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KPMG Chartered Accountants Level 3, Credit House Cuthbertson Street Port Moresby

P.O. Box 507 Port Moresby Papua New Guinea Telephone: +675 321 2022 Fax: +675 321 2780

e-Mail: kpmgpng@kpmg.com.pg

Independent Auditors Report to the United Nations Development Programme in respect of Assets and Equipment of the Provincial Capacity Building Project Phase II – (Project ID: 00059940) for the year ended 31 December 2010

#### Scope

We have audited the accompanying Statement of Assets and Equipment (the statement) for the year ended 31 December 2010 in respect of the Provincial Capacity Building (PCAB) project activities.

This report is made solely to the United Nations Development Program (UNDP), in accordance with our audit contract signed on the 15<sup>th</sup> April 2011. Our audit work has been undertaken so that we might state to UNDP those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the UNDP as a body, for our audit work, for this report, or for the opinions we have formed.

### Basis of preparation of the Statement of Assets and Equipment

This Project is funded by UNDP and AUSAID who provides cost sharing for the Project.

The Department of Finance (DoF) is the executing agency entrusted with the task of implementing the Project.

This statement has been prepared on the basis of the cost of acquisition of the assets in the local currency Kina (K). These Kina values have been converted into United States Dollar (USD) using the UN Operational Rates prescribed for Papua New Guinea CO, on the date of the transactions.



### Respective responsibilities of the UNDP and auditors

UNDP Country Office and its senior management along with the executing agency, DoF are responsible for the preparation and presentation of the statement and the information it contains.

KPMG performed a sample physical inspection of the assets listed in the statement. This procedure was performed with the objective of satisfying ourselves on the existence of the assets listed in the statement.

### Basis of opinion

Our audit has been planned and performed in accordance with International Standards on Auditing to provide a reasonable level of assurance as to whether the statement is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and disclosures in the statement. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the statement. We believe that our audit provides a reasonable basis for our opinion.

This report is based on the audit procedures performed by us as part of the audit of the Combined Delivery Report (CDR) for the year ended 31<sup>st</sup> December 2010 of PCAB. Therefore this report has to be read in conjunction with our audit opinion on the CDR of PCAB issued by us dated 31<sup>st</sup> May 2011.

We are not required to consider whether the UNDP's / DoF's internal control procedures cover all risks and controls nor do we form an opinion on the effectiveness of the UNDP's / DoF's corporate governance procedures or its risk and control procedures.

#### **Qualification Matters**

#### 1) Carrying values of Assets in Kina and USD

The statement includes the assets at its original cost of acquisition which are then required to be converted into USD using the appropriate exchange rate being the UN Operational Rates prescribed for Papua New Guinea CO, on the date of the transactions.

Our opinion is qualified on the following respects:

- KPMG have been appointed Project auditors of PCAB Project only for the year ended 31<sup>st</sup> December 2010 and consequently we are unable to comment on the completeness or the accuracy of the recorded cost of acquisition of assets procured before 1<sup>st</sup> January 2010.
- The assets have been recorded at their cost of acquisition and no depreciation has been provided on these assets since the date of acquisition.



### 2) Inconsistency between CDR and Statement of Assets and Equipment

The Budget Line 72405 – Acquisition of Communication Equipment of the CDR includes USD 5,922.07.

We are unable to reconcile this amount to the items disclosed in the Statement of Assets and Equipments.

### **Audit Opinion**

In our opinion except for matters discussed in the qualification paragraphs, the accompanying Statement of Assets and Equipment presents fairly in all material respects the inventory balance of the project amounting to K 1,319,339 as at 31<sup>st</sup> December 2010 in accordance with UNDP accounting requirements.

DATED at Port Moresby this 31st day of May 2011

KPMG

**Chartered Accountants** 

Raghunathan Muralidharan

Partner

Registered under the Accountants Act 1996

# Statement of Assets and Equipment as of December 2010

# 

													+		+													+			-												
		15/12/2010			14/09/2010		4/08/2010	21/07/2010	25/06/2010	2505000	25/06/2010	17/06/2010	15/05/2010	26/04/2010	3/04/2010	3/04/2010	3/04/2010	3/03/2010	3/03/2010	3/03/2010	3/03/2010	3/03/2010	3/03/2010	3/03/2010			12) 102010	17/14/2010	25/11/2010	23/09/2010	5/08/2010	4/08/2010			10/05/2010	5/03/2010	5/03/2010	5/03/2010	5/03/2010	5/03/2010	17/02/2010		
		1x EVDO Wireless Internet Modern	1x Logitech M950 Performance Wireless Mouse	DSB Plack's Comb Rinding Machine	AX COURGE CIAIIS	Dy Loring Chaire	1x executive Chair	1x EVDO Wireless Internet Modem	IX DOOK Shen	tv Book shak	1x Book shelf	1X Stand Fan	1x HD Laser let Printer	1x EVDO Wireless Internet Modern	Speakers SP - S110 2 piece stereo speaker Genius	Spanner Set	1x Screw Driver Set	Sony Ericsson Mobile phone	Sony Ericsson Mobile phone	Sony Ericsson Mobile phone	Sany Ericsson Mobile phone	Sony Ericsson Mabile phone	Sony Ericsson Mabile phone	Sony Ericsson Mobile phone	ASSET VALUE BELOW 1000\$		NORT INDUSTRIES OF STATE OF ST	PURCHASEMADESTEROUTICREDITION ED BY DAUTRONS	Samsung Color Laser Printer	1x HP LaserJet 4350N Printer	1x HP65408 13-330 2.1 W7/XP	1x executive Desk	1x BB Curve 8320	1x BB Curve 8320	1x BB Curve 8320	1x Acer EX5635G T6670 VB/XPP 3G 320 15.6 BAG 3vr	1x Acer EX5635G T6870 VB/XPP 3G 320 15.6 BAG 3yr	1x Acer EX5635G T6670 VB/XPP 3G 320 15,6 BAG 3yr	1x Acer EX5635G T6670 VB/XPP 3G 320 15.6 BAG 3yr	1x Acer EX5635G T6670 VB/XPP 3G 320 15.6 BAG 3yr	1x Binding Machine		
A TOTAL STREET STREET		59940	59940	5990	50040	50040	UPBBS	59940	DPRRC .	50040	59940	59940	59940	50040	59940	59940	59940	59940	59940	59940	59940	59940	59940	59940			23340	BYDAUTRON	59940	59940	59940	59940	59940	59940	59940	59940	59940	59940	59940	59940	59940		
		12	12	10	13	13	13	12	12	13	12	12	12	2 2	12	12	12	12	12	12	12	12	12	12			12			12	12	12	12	12	12	12	12	12	12	12	13		
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		Office equipment	Office equipment	Office equipment	Office equipment	office equipment	office equipment	Office equipment	Office equipment	The positioned	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment			Ollice equipment	Affice equipment	Office equipment	Office equipment	Office equipment	office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment	Office equipment		
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		Rizwan Khan	Rizwan Khan	Jack Komen	Vickson Dalele	Avia Iko	Avia Iko	Nelson Nakuia	AVIA IND	Avia Iko	Avia Iko	Avia Iko	Jack Komen	Nelson Nakula	Philip Angopa	Philip Angopa	Philip Angopa	Nelson Nakula	Nelson Nakula	Nelson Nakula	Nelson Nakula	Nelson Nakula	Nelson Nakula	Nelson Nakula			NGISCH NONDIA	Nelson Nakula	Avia Iko	Netson Nakula	Nelson Nakula	Avia Iko	Barbara Simeon	Barbara Simeon	Barbara Simeon	Netson Nakula	Neison Nakula	Nelson Nakula	Nelson Nakula	Nelson Nakula	Vickson Dalele		
Dalckey and a second		IFMS BSP Building, Waigani	IFMS BSP Building, Waigani	PTO in Goroka, EHP	DTO in Alotau MRP	Alotau - Milne Bay	Alotau - Milne Bay	Vulupindi Haus, level 2 FMIR Telikom (PNG) Ltd	Provincial Traceura Office	PTO in Alotan MRP	PTO in Alotau, MBP	PTO in Alotau, MBP	PTO in Goroka, EHP	Vulugindi Haus level 2 FMIF	Vulturindi Haus level 2 FI	PTO in Goroka, EHP	PTO in Goroka, EHP	IFMS BSP Building, Waigan	IFMS BSP Building, Waigan Rapid Fones	Vulupindi Haus, level 2 Fl	PT's office in Milne Bay	PT's office in Milne Bay	Vulupindi Haus, level 2 FMIP Rapid Fones	Vulupindi Haus, levet 2 FMIP Rapid Fones			100	EHB BTO	PTO Alotau, Milne Bay	Central Province PTO	Morobe Province PTO	Alotau - Milne Bay	Morobe Province PTO	EHP DLSA PTO	Milne Bay Province PTO	Vulupindi Haus, level 2 FMIF	PTO Alotau, Milne Bay	PTO Alotau, Milne Bay	PTO Rabaul, ENB	PTO Rabaul, ENB	Alotau - Mitne Bay		
		an Telikom (PNG) Ltd PNG	an Technology (QLD) Pty Ltd					AllF Telikom (PNG) Ltd	M Talibor (DNG) I M					AIF Telikom (PNG) Ltd	•••	Brian Bell Goroka	Brian Bell Goroka	ani Rapid Fones	an Rapid Fones	AIP Rapid Fones	Rapid Fones	Rapid Fones	AIP Rapid Fones	AIP Rapid Fones			Central	Dalimo		Able Computing	Daltron		Digicet (PNG) Ltd	Digicel (PNG) Ltd	Digicel (PNG) Ltd		Dakron	Daltron	Daltron		ani Daltron		
4		PNG	AUS	PNG	PNG	PNG	PNG	PNG	200	PNG	PNG	PNG	PNG	PNG	PNG		PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG				PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	PNG	3	
	0.520/19	199.00	482.69	500.00	360.00	655.00	410.00	199.00	100 00	760.25	760.25	87.00	500.00	199.00	199.00	40.00	150,00	465.00	465.00	465.00		465.00	465.00	465.00				2 400 00	1,647.80	6,399.77	3,190.00	1,620.00	1,399,00	1,399.00	1,399.00	3,790.00		3,790.00	3,790.00	3,790.00	3 790.90		
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		Wireless Internet Modern	omputer accessorios		LBSA-02662	umiture	Fumiture	Wireless Internet Modern	Wirelass Internet Modern	Book shelf	Book shelf	and see a see a brief	HP Laser John Prantis in the UNDP	Vireless Internet Modern	Winefess Internet Modern		Tools	T126194LWEJ	T126194NV9M	T126194PCP	T126194M4N8	T126194M4N8	T26194M1CU	T26194M2LU		(1) 1 · 1 · 1 · 1 · 1 · 1 · 1 · 1 · 1 · 1		1236051316	Z50UBAH2601528U	CNHXS 19093	S/N: SCND0103MYZ	Fumiture	BB Phone	BB Phone		S/N: 93506315825	S/N: 93506311125	S/N: 93506311125	S/N: 93506319425	S/N: 93506310725	S/N: 93506315425	N. VEC 07745	
		UNDP	UNDP		UNDP	UNDP	UNDP	ONDP	GINDE	UNDP	UNDP	UNDP	UNDP	UNDP	UNDP	UNDE	UNDP	UNDP	UNDP	UNDP	UNDP	UNDP	UNDP	UNDP		-		UNDP	UNDP	UNDP	UNDP	UND P	UNDP	UNDP	UNDP	UNDP	UNDP	AGNI	UNDP	UNDP		3	
		Rizwan Khan ICT Advisor	Rizwan Khan ICT Advisor	Jack Komen DLSA - EHP	Vickson Dalete - DLSA M8P	Avia Iko PT Office	Avia Iko PT Office	James Waliap using	Avia ko : PSA Alotan	Accountant - Tati Dakele PTO	Avia Iko - PSA Alotau	Avia Iko - PSA Alotau	Jack Komen DLSA - EHP	Nelson Nakula's custody	Jenny Rayu's custody	Philip Angopa - PSA EHP	Philip Angopa - PSA EHP	TANK TO THE PROPERTY OF	Jenny Ravu's custody	Nelson Nakula's custody	in file	file	Avia to Stolan tem Batter Batter	S Erepan's custody		一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一		Philip Angopa's custody	Avia Iko using	for Central Training Centre	Rostyn Akis DLSA Morobe using	Avia Iko PT Office	Roslyn Akis DLSA Morobe using	Jack Komen's custody	Avia Iko - stolen Police Rpt in file	N N's given to Avia tko (Avia's custody)	Avia Iko - stolen Police Rpt in file	Avia Iko's custody	William Daniel's custody	Witan Tauye's custody	Rizwan Khan's custody	Victor Delete BT Differ	
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# PROJECT INVENTORY FOR 2009 ADDENDUM

	ASSET VALUE OVER 1000\$												****	:		
TAG NO. ACQUISITION	ITEM DESCRIPTION/MAKE/MODEL	PROJECT No.	DONOR CODE	FUND	ACCOUNT	ACTIVITY	RESPONS. PERSON	ITEM LOCATION	MANUFACTURER	COUNTRY	CSD VALUE	US\$ VALUE	SERIAL NO.	DONOR	REMARKS	*
	MOTOR VEHICLE															
7/08/2009	1x 4x4 Toyota Hilux (FAO) CRV traded-in	40350	12	400	Office equipment	2	Golovele/Erepan	FMIP/PCaB Vhaus 2nd Fir	Toyota, Freeway Mtrs		55,000.00		mrofr29g901250974	UNDP	Custody of M Golovele	rego BBZ 800
8/09/2009	1x 4x4 Super Cab for PSA ENB Office runs	<b>4</b> 0350	12	400	Office equipment	2	PSA ENB/Erepan	Kokopo, ENBP	Mazda, PNG Motors		69,990,00		825407	UNDP	Custody of ENB PSA - G Kedeke rego RAK 215	rego RAK 215
																•
	COMPUTER & OFFICE EQUIPMENT															•
29/05/2009	HP Compaq	40350	12	400	Office equipment	2	N. Nakula	Kiunga - Western Province   HP Compaq	HP Compaq		3,850.00		SCNU91531PR	UNDP	Anthony Ropa - DLSA	_
29/05/2009		40350	12	400	Office equipment	2	N. Nakula	Lae - Morobe Province	HP Compaq		3,850.00		SCNU9153DYJ	UNDP	G.Songi Stořen item	
29/05/2009		40350	12	400	Office equipment	2	N. Nakula	Lae - Morobe Province	HP Compaq				SCNU9153DYJ	UNDP	G.Songi Stolen item	3,850.00
29/05/2009		40350	12	400	Office equipment	2	N. Nakula	FMIP/PCaB Vhaus 2nd Fir HP Compag	HP Compaq		3,850.00		SCNU9152240	UNDP	Custody of W Tauye	-
29/05/2009		40350	12	400	Office equipment	2	N. Nakuta	FMIP/PCaB Vhaus 2nd Fk	HP Compaq		3,850.00		SCNU9135SP6	UNDP	James Waliap using	_
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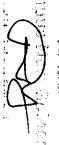


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2007 ASSET VALUE OVER 1000\$
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ToshibaSATPRO A120 Intel Core Duo T2350

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T-M	385,00	\$6.

Title: National Project Manager
Date: 26/5// Name: EDDY GALELE

Signed by: signature
Name: Jank H. E. J. J. A.
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CARLOW FURE-SHERECZY, AC about

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total assets from last audit

1,269,433.09 49,905.66

period ending 12.2009 after w/o

1,319,338.75

2010 assets

	25/08/2006	25/08/2006	25/08/2006	25/08/2006	5/05/2005				16/11/2006	4/09/2006	31/08/2006	31/08/2006	25/08/2006	25/08/2006	25/08/2006	25/08/2006	25/08/2006	30/06/2006	21/06/2006	21/06/2006	stolen in h/up 2007	21/06/2006	7/06/2006	7/06/2006	7/06/2006	24/08/2005			
AL ASSETS PURCHASED FOR FEROD 2004 TO A 1/2/2006	LGINMS194W Microwave Oven 19LT	LGINGR051 Fridge 50LT	Crown HW20T Um Water 20LT	OSB1 Punches 12 Binds Binding Machine	HP Officeset 5510 Print/Copy Scan/Fax	COMPUTERS & OFFICE EQUIPMENT	ASSET VALUE BELOW 1000\$		Acer Travel Mate 4234WLMi Notebook	Xen IPK key telephone system	Acer TM 4072WLMi XPP Natebook	Acer TM 4072WLMi XPP Notebook	Oki 4580 Plain Paper Fax	HP Scanjet 5590 Dig Flatbed Scanner	HP Laser Jet 9040N Printer	HP Laser Jet 9040N Printer	Ricoh AF 3045e Digital Photo Copier	Fuji FinePix F470 6. OPM Digital Camera	Acer TM 4072WLNi XPP Notebook	Acer TM 4072WLMi XPP Notebook		Acer 2313WLCi XPH Notebook	COMPUTERS & OFFICE EQUIPMENT	ASSET VALUE OVER 1000\$					
	40350	40350	40350	40350	40350				40350	40350	40350	40350	40350	40350	40350	40350	40350	40350	40350	40350	<b>40350</b>	40350	40350	40350	40350	40350			
	12	12	12	12	12				12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12			
	 400	400	400	400	<b>\$</b>				400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	ģ	400			
	office equipment	office equipment	office equipment	office equipment	office equipment				office equipment	mmunication & au	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment	office equipment			
	pment	pment	pment	pment	pment				pment [	n & au∣	pment	pment	pment	pment:	pment	pment	pment	pment	pment	pment	pment	pment	pment i	pment	pment	pment			
	5	5	5	5	_	ļ			1	5	2	2	5	O1	5	5	5	1	2	2	1	1	2	5	5	5			· 李 是 是 是 是 是 是 是 是 是 是 是 是 是 是 是 是 是 是
	S Wilson	S Wilson	S Wilson	S Wilson	A Laveil				A Laveil	J Edeleni	A Laveil	A Laveil	S Wilson	S Wilson	S Wilson	S Wilson	S Wilson	O Bodibo	A Laveil	A Lavei	A Laveil	A Laveil	A Laveil	A Laveit	A Laveil	M Taureka			
	IFMS: Westpac	IFMS : Westpac	IFMS: Westpac	IFMS: Westpac	FMIP/PCaB : V/Haus, 2ftr				FMIP/PCaB: V/Haus, 2 fir	IFMS : Westpac	Lae - Morobe Province	Kiunga - Western Province	IFMS: Westpac	IFMS: Westpac	IFMS: Westpac	IFMS: Westpac	IFMS: Westpac	FMIP/PCa8 : V/Haus, 2 fir	Alotau - Milne Bay	Alotau - Miline Bay	FMIP/PCaB: V/Haus, 2 ftr	FMIP/PCaB: V/Haus, 2 fir	Central Province	Westpac	Westpac	Westpac			
	LGINMS	LGINGR	Crown	DSB	HP Officeset				Acer	Xen IPK system						  ∓			Acer	Acer									
To the Harding	427,99	455.21	629.10	957.00	820.00			G11152214512577777777	5,720.00	28,982.80	4,400.00	4,400.00	2,650.45	2,695.00	11,595,00	11,595,00	43,994.50	1,298.00		4,400.00		4,400,00	4,400.00	4,400.00	4,400.00	5,795.00			
	604TANS00351	607   UEW00156	CAN 010751 747	0510-017138	MY53SG10WY				LXTFB0600263920ACA16	15408301D	LXTBC061806210209F25	LXTBC061806210209F25	AE64052433A0	CN624SR2Q2	JPDS681009	JPDS681007	9266740261	6TU11644	LXTBC06180617026D225	LXT8C06180617026D225	LXTBC06180615098A625	LXTBC06180615098A625	61603155	61603156	61603160	52305114			
	UNDP	UNDP	UNDP	UNDP	UNDP		1.		UNDP	┢	┢	┢	ı	UNDP	•	1	ı	ı		ı	ı	ı		CNDF	UNOP	UNDP			
								The street of th	E Dacayo using		G Songi using	P Gramme using						M Heaven using	milne bay destroyed in fire	mine bay destroyed in fire	item stolen in hold up	B Rua using	I Abara using	R Khan using	W ree using		N Nakula using		
- 0 838 88 m		1	1	1	1	1	1 .	1		ţ	1	1	1	<u>I</u>	<u>I</u>	1	1	1	4,400.00		4,400.00		<u> </u>		1	1		1	I

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SA	to check with PSA & DLSA			Central??	?	unes 2	Н	12	40350	Clerical Chairs (8)	31/12/2007
SA	to check with PSA & DI			Central??	7		Щ	12	40350	Coffee Table	31/12/2007
L	2Z0635P00674	80,00	APC	IFMS : Westpac	MJ Romuladez	ment 3	_	12	40350	APC Surge Arrest	16/11/2007
	E070616922	160.00	HP Compaq	FMIP/PCeB: V/Haus, 2ftr	A Laveil	ment 1	4	12	40350		7/11/2007
		450.00	Bekin	FMIP/PCaB: V/Haus, 2flr	K Bugana	ment 1	_	12	<b>4</b> 0350	Belkin 7-Outlet Surge Protector w/Tel/AV/RJ45	31/10/2007
L	CNK72114TZ	700.00	HP Compag	FMIP/PCaB: V/Haus, 2flr	8 Rua	ment 1	L	12	40350	HP Compag 17" LCD Monitor VS-17E	30/10/2007
L	1186709193163KR	650.00	Lacie	FMIP/PCaB: V/Haus, 2flr	B Rua	ment 1	Щ	12	40350	Lacie 160Gb Porsche Mobil 2.5" USD	30/10/2007
L	680736000037	79.41	Prolink	FMIP/PCaB : V/Haus, 2flr	8 Rua	ment 1	400 office equipment	12	40350	Prolink USD Modem Model 1456U	30/10/2007
Ļ	AQ 215QA0060	74.28	DBTech	FMIP/PCaB : V/Haus, 2fir	8 Rua	ment 1	Ш	12	40350	DBTech/ Mitsumi 1.44MB FDD USD	30/10/2007
Ļ	CND7134BCK	700.00	HP Compaq	FMIP/PCaB: V/Haus, 2flr	MJ Romuladez	ment 1	L	12	40350	HP Compag 17" LCD Monitor VS-17E	4/09/2007
Ļ	2CASCY12	650.00	Maxfor	FMIP/PCaB : V/Haus, 2fir	MJ Romuladez	ment 1	L	12	40350	Maxter 160GB One Touch 3 2.5' USD	4/09/2007
L	580633000890	79.41	Prolink	FMIP/PCaB : V/Haus, 2ftr	MJ Romuladez	ment 1	L	12	40350	Prolink USD Modern Model 1456U	4/09/2007
Ļ	200705240078	74.28	DBTech	FMIP/PCaB: V/Haus, 2ftr	MJ Romuladez	ment 1	L	12	40350	DBTech/ Mitsumi 1.44MB FDD USD	4/09/2007
Ļ	MY73UJ13Y8	420.00	HP Photosmart	IFMS: Westpac	MJ Romuladez	ment 3	400 office equipment	12	40350	HP Photosmart C4180 ALIO Print/Scan/Copier	31/07/2007
╀	Sumisimina		Locally made	Kokopo, ENBP	Geoffrey Kedeke	ment 2	┡	12	40350	2x4 drawers cupboard	30/06/2007
1	ion management		Locally made	Kokopo, ENBT	Geoffrey Kedeke		╀	12	40350	3x2 shelves filing cupboard	30/06/2007
1	Cumulatorium		Locally made	Kokopo, ENBP	Geoffrey Kedeke		╄	12	40350	1 x computer table	30/06/2007
1	i di mananananananananananananananananananan		Locally made	Kokopo, ENBP	Geoffrey Kedeke	Ī	↓_	123	40350	3x2 drawers tables	30/06/2007
1	Single Control of		Locally made	Kokopo, ENBT	Geoffrey Kedeke		L	7.3	40350	9x red plastic chairs	30/06/2007
1	first marketing	CACOO		#MS: Westpac	K Bugana		ļ.,	12	40350	Computer Backpack	30/06/2007
1	MCACCO43	300.00	Kensington	IFMS: Westpac	K Bugana	ment 3	400 office equipment	123	40350	Kensington TwinMicrosaver	30/06/2007
1		100.00	4Butt	Rabaul - ENBP	K Bugana		400 office equipment	12	40350	4Butt scroll Mice Opt USD	30/06/2007
ļ	:	20.00	Multimedia	FMIP/PCaB: V/Maus, 2ftr	⊼ Bugana	ment 1	400 office equipment	12	40350	Multimedia K/Bd USB Blk	30/06/2007
ļ.,		913.50		Westpac, Vulipindi & Prov's	X Bugana	ment 1, 3, 7, 8	L	12	40350	Computer Backpack	30/06/2007
Ļ	IT accessories	130.00	APC	Rabaul - ENBP	* Bugana	ment 8	Ļ.	12	40350	APC Surge Arrest	30/06/2007
Ļ		650.00	Lacie	IFMS: Westpac	MJ Romuladez	ment 3	_	12	40350	Lacie 160Gb Porsche Mobil 2.5" USD	31/07/2007
╄	\$01-0193197-G	150.00	Sony	IFMS : Westpac	MJ Romuladez	ment 3	o	12	40350	FD0 3.5" USB External	31/07/2007
Ļ		30.00	Nokia	V/Haus, Westpac & Alotau	K Bugana	ous 1	_	12	40350	NK Headset	9/07/2007
1	29384 to 29385	909.12		Westpac, Vulipindi & Prov's	K Bugana	ous 1,3,7,8		12	40350	Prepaid Brnobile Start Kit	9/07/2007
ļ.,		450.00		FMIP/PCaB : V/Haus, 2ffr	K Bugana	ment 1	400   office equipment	12	40350	Filing Cabinet 4 Drawe	30/06/2007
╀	356450012692098	230.00	Nokia	Pom - Central	K Bugana	ment 8	L	12	40350	Nokia 1110i GMS Phone	30/06/2007
Ļ	356450012587049	230.00	Nokia	Lae - MP	K Bugana	ment 8	_	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀	356450012686686	230.00	Nokia	Rabaul - ENBP	K Bugana	ment 8	400 office equipment	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀	355546010990706	230.00	Nokia	IFMS: Westpac	K Bugana	ment 3	L	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀	355546010977463	230.00	Nokia	FMIP/PCaB: V/Haus, 2fir	K Bugana	ment 7	Щ	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀	355546010985771	230.00	Nokia	IFMS: Westpac	K Bugana	ment 8	L	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀	30554601096893	230.00	Nokia	FMIP/PCaB: V/Haus, 2ftr	K Sugana	ment 1	400 office equipment	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀	355546010984113	230.00	Nokia	FMIP/PCaB: V/Haus, 2ftr	K Bugana	ment 1	400 office equipment	12	40350	Nokia 1110i GMS Phone	30/06/2007
╀		247.50	NEC	FMIP/PCaB: V/Haus, 2ftr	K Bugana	ment 1	۰	12	40350	AT21 analogue phone	6/07/2007
ļ.,		90,00	Notia	V/Haus, Westpac & Alotau	K Bugana	lous 1,3,8	400 miscellaneous	12	40350	Nokia 1100 Stater Pack	6/07/2007
ļ_	24722	113,64	Prepaid	Alotau - MBP	X Bugana	ious B	Ŀ	12	40350	Prepaid Broobile Start Kit	6/07/2007
<del> </del> _	24721	113.64	Prepaid	FMIP/PCaB: V/Haus, 2fir	⊀ Bugana	xous 1	Н	12	40350	Prepaid Brobile Start Kit	6/07/2007
Ļ	24/20	113.64	Prepaid	IFMS: Westpac	K Bugana	ous 3	400 miscellaneous	12	40350	Prepaid Brobile Start Kit	6/07/2007
Ļ	355546010986878	250.00	Nokia	IFMS: Westpac	KBugana	ment 3	_	12	40350	Nokia 1110i GMS Phone	6/07/2007
Ļ	330346010980350	250.00	Nokia	Alotau - MBP	K Bugana	ment 8	400 office equipment	12	40350	Nokia 1110i GMS Phone	6/07/2007
4	3555 10000000000000000000000000000000000	400,00	INOXIA	FMF/FCab , vineus, viii	7 bugana	ment	400 once equipment		40350		6/07/2007
	355546010970914	350.00					_	;			-
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